

Dear Applicant,

Your interest in Fredericksburg Christian Schools is very much appreciated. We invite you to complete this initial application and return it to our school office.

If an opening occurs for which you may qualify, we will request that you have your placement file forwarded to us, and we may also contact your references.

We believe that the key to a strong Christian school is its staff. We are grateful for those who are professionally qualified, who love young people and who, by the pattern of their lives, are Christian role models.

Although Fredericksburg Christian Schools is non-denominational, it teaches basic Bible doctrines from a Protestant perspective. Therefore, we are interested in candidates who are active in an evangelical, Protestant church.

We look forward to hearing from you.

In His Service,

Marie Stanley
Advancement/Development
Administrative Assistant
mstanley@fcschools.org

P.S. For more information, visit our website at www.fredericksburgchristian.com.

FREDERICKSBURG CHRISTIAN SCHOOLS

9400 Thornton Rolling Road
Fredericksburg, VA 22408
(540) 373-5355

APPLICATION FOR EMPLOYMENT -- NON-INSTRUCTIONAL POSITION

Date _____

PERSONAL

Name _____ Date Available _____

Address _____

Phone _____ Social Security Number _____

E-mail Address _____

EDUCATION

Years of High School _____ Years of College _____

Name of College _____

Major _____ Minor _____

Graduate School: Years Attended _____

Name of Graduate School _____

Degree Obtained _____ Major _____

List Artistic, Musical, or Other Significant Abilities You Have:

POSITION DESIRED

What kind of position are you applying for? _____

Do You Wish To Work Part-Time or Full-Time? _____

SPIRITUAL PHILOSOPHY

1. What is your view of the Bible?
2. Describe your relationship to Jesus Christ. How has He changed your life?
3. What church do you attend? Describe your involvement within your church.
4. Why do you wish to work at Fredericksburg Christian Schools?

5. What areas do you feel are your strengths? Weaknesses?

CHARACTER REFERENCES

List four character references. (At least one should be a previous employer.)

1. Name _____ Phone _____

Address _____

Relationship _____

2. Name _____ Phone _____

Address _____

Relationship _____

3. Name _____ Phone _____

Address _____

Relationship _____

4. Name _____ Phone _____

Address _____

Relationship _____

WORK EXPERIENCE

List four previous work experiences:

1. Place of Employment _____

Duties _____

Dates of Employment _____

Telephone Number of Employer _____

2. Place of Employment _____

Duties _____

Dates of Employment _____

Telephone Number of Employer _____

3. Place of Employment _____

Duties _____

Dates of Employment _____

Telephone Number of Employer _____

4. Place of Employment _____

Duties _____

Dates of Employment _____

Telephone Number of Employer _____

I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery.

Signature _____ ***Date*** _____